

## SKILLINGTON PARISH COUNCIL

### Grantham, Lincolnshire

**Chair:** Richard Wrigley **Vice-Chair:** Rory Grindey

**Councillors:** Adrian Clark, Neville Clark, Paul Elston, Bronwyn Hedley, Roseanne McKee.

**Parish Clerk:** Pamela Harrison (Mrs), 9 Telford Way, Colsterworth, Grantham, Lincs. NG33 5GH

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Notes of the Parish Council Annual General Meeting held on Wednesday 1<sup>st</sup> May 2024 at Skillington Village Hall.

**Present:** Cllr R. Wrigley (Chair), Cllrs N. Clark and A. Clark.

**In Attendance:** Mrs P. Harrison (Clerk).

1. **Apologies for absence:** Cllrs R. Grindey, P. Elston, R. McKee and B. Hedley, C. Vernon (LCC), B. Green and D. Bellamy (SKDC).
2. **Election of: Election of:**
  - 2.1 Chair: The Clerk took the Chair. Cllr Wrigley was proposed by Cllr N. Clark and seconded by Cllr A. Clark and unanimously elected. Cllr Wrigley will sign a Declaration of Acceptance of Office. He resumed the Chairmanship of the meeting.
  - 2.2 Vice-Chair: Cllr Grindey was proposed by Cllr Wrigley and seconded by Cllr N. Clark and unanimously elected. Cllr Grindey will sign a Declaration of Acceptance of Office.
3. **Notes of meeting of the Parish Council on 3<sup>rd</sup> April 2024:** Agreed and signed into minutes.
4. **Councillors' Declaration of Interest: None.**
5. **Review of:**
  - 5.1 Standing Orders
  - 5.2 Financial Regulations
  - 5.3 Appointment of Internal Auditor
  - 5.4 Terms of reference and appointment of Councillors to the Planning Committee
  - 5.5 Register of Fixed Assets
  - 5.6 Risk Management
  - 5.7 GDPR - The new Councillors each received a GDPR Security Compliance checklist, which should be completed and returned to the Clerk.
  - 5.8 Code of Conduct
  - 5.9 Complaints procedure
  - 5.10 Accounts held with Virgin Money Store and MMBS and the signatories to these accounts
  - 5.11 Subscriptions to other bodies

The above policies and documents were all discussed, reviewed and signed by the Chairman. Point 1.6 in Standing Orders was amended. The new complaints procedure was approved. The new versions will be circulated.
6. **Determining the dates of ordinary meetings of the full Council.** The schedule was circulated and agreed. It will be displayed on the Notice Board and our new website.
7. **Insurance for the year to 31<sup>st</sup> May 2025:** We have a long-term (3 year) agreement for this insurance which runs until 2026.
8. **Matters arising from the minutes:**
  - 8.1 04.23/11.1 Clerk's appraisal. It was agreed to do this every second year.
  - 8.2 02.24/9.1 Skillington Life website: *The new website is under construction and information is being added.*
9. **Planning applications:**
  - 9.1 S24/0416 Mr D Scott, Albion House, Colsterworth Road: Two storey side extension. *Approved 1.5.24*
  - 9.2 S24/0567 Mr G Parnell, Shepherds Barn, The Square: Section 211 notice to fell and replace 15 Leyland Cypress trees. *No objections.*

Signed: ..... Chairman

Date .....

9.3 Any further planning applications: None.

#### 10. Cemetery:

- 10.1 Cemetery extension: *The PC will make an appointment to see Pert and Malim, Solicitors.*  
 10.2 Infestation of ants: The Chair and Clerk will seek advice.  
 10.3 Any maintenance or other matters arising: None.

#### 11. Payments and Accounts:

- 11.1 Bank Balances as at 25<sup>th</sup> April 2024: *Virgin Money a/c: £4809.89 after invoices paid.*  
*Melton Mowbray Business 100 Day Notice a/c: £15084.44.*  
 11.2 Income received in April:

<b>Date of Receipt</b>	<b>Name</b>	<b>Details and notes</b>	<b>Total Amount £</b>
04.04.24	SKDC	Annual Precept	5250.00

11.3 Invoices due for payment in April:

<b>Date and Name</b>	<b>Details</b>	<b>Date &amp; Minute No. of Approval</b>	<b>Total Amount £</b>
30.04.24 Colsterworth and District Parish Council	Community Cleaner: April 2024 (inc. emptying 5 dog bins @ £2.50 p/bin/month).	6.10.14 Page 2091 Item 8.6	167.04
30.04.24 BDG Mowing	Village mowing 183, 1 and 19.4 LCC mowing 19.4	2.3.20 Page 2224 Item 8.1	352.00
30.04.24 LALC	Website management service – initial 10 hours	4.3.24 Page 2313 Item 4.1	216.00
30.04.24 Zurich Municipal	Annual Insurance	Per budget	241.00

11.4 The annual accounts are being submitted for audit.

#### 12. Clerk's Report:

12.1 The framed picture of Charles III has been received. *It was agreed to offer it to the Village Hall for display.*

13. **Matters to be discussed at this meeting:** None.

#### 14. District and County Councillor's Reports:

No District or County Councillors were present. However, The Chair has spoken to Cllr Bellamy regarding the Local Plan review consultation. He indicated that the only aspect which affects small villages might be more infill.

15. **Any matters arising at the discretion of the Chairman:** None.

The meeting was closed at 7.30pm.

**The next meeting of the Parish Council will be held on Monday 3<sup>rd</sup> June 2024 at 6.30pm. It will be held at Skillington Village Hall.**

Signed: ..... Chairman

Date .....