

## SKILLINGTON PARISH COUNCIL

### Grantham, Lincolnshire

Chairman: Richard Wrigley Vice-Chairman: Andy Bunce

Councillors: Steph Burrows, Neville Clark, Francis Disney, Rory Grindey, Stuart Millington.

Parish Clerk: Pamela Harrison (Mrs), 9 Telford Way, Colsterworth, Grantham, Lincs. NG33 5GH

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Notes of the Annual General Meeting of the Parish Council held at Skillington Village Hall on Wednesday 8<sup>th</sup> May 2019 at 7.30 pm. **Please note: These minutes are published in draft form and are subject to ratification at the next meeting of the Council.**

**Present:** Cllr R Wrigley (Chairman), Cllrs F Disney, A Bunce, N Clark, S Millington, R Grindey and S Burrows.

**In Attendance:** Cllrs Bob Adams (LCC and SKDC), PCSO Stuart Bowden (Grantham and Rural South) and Mrs P Harrison (Clerk)

**1. Apologies for absence:** Cllrs. D Bellamy (SKDC)

**2. Election of:**

2.1 Chairman: The Vice-Chairman took the Chair. Cllr Wrigley was proposed by Cllr Disney and seconded by Cllr Grindey and unanimously elected. Cllr Wrigley signed a Declaration of Acceptance of Office and resumed the Chairmanship of the meeting.

2.2 Vice-Chairman: Cllr Bunce was proposed by Cllr Clark and seconded by Cllr Disney and unanimously elected. Cllr Bunce signed a Declaration of Acceptance of Office.

**3. Notes of the Meeting of the Parish Council on 1<sup>st</sup> April 2019** were agreed and signed into minutes.

**4. Councillors' Declarations of Interest:** None.

**5. Review of:**

5.1 Standing Orders. Amendment to Item 5.3 was agreed. No other changes were proposed.

5.2 Financial Regulations: The number of internal audits was amended (item 3 ) and the Clerk's name was updated (Item 13).

5.3 Appointment of Internal Auditor: It was agreed to reappoint Mrs Fiona Hatchman as Internal Auditor.

5.4 Terms of reference and appointment of Councillors to the Planning Committee: Cllr Grindey was appointed to the Planning Committee.

5.5 Register of Fixed Assets: No changes were proposed.

5.6 Risk Management: Amend first line from 'Ensure all Councillors have copies of relevant Acts' (changed from relative Acts).

5.7 GDPR: No changes were proposed.

5.8 Accounts held and the signatories to these accounts: We will remove Cllr Page from the accounts.

5.9 Subscriptions to other bodies: The PC has subscriptions with LALC, CPRE and Community Heartbeat for the Village Emergency Telephone System. No changes were proposed.

**6. Determining the time and place of ordinary meetings of the full Council** up to and including the next annual meeting of the full Council.

**7. Insurance for the year to 31<sup>st</sup> May 2020:** We will renew with the third and final year of our long-term agreement.

**8. Matters arising from the minutes:**

8.1 18.12/9.2 Defibrillator Training: This event was very successful. There were 17 people present, who all felt they had learnt a great deal about CPR and using the Defibrillator. SKDC was thanked for funding the session.

8.2 18.11/9.6 Blocked drains: The two reported in Fishwell Close are to be looked at. The Clerk was asked to contact Highways with regard to the re-blocked one to the right of The Square.

8.3 18.11/9.8 Elections in May: Bob Adams and David Bellamy were elected to the District Council. They were congratulated on this. Bob was thanked for his previous very good service.

8.4 19.01/11.1 Paddock fence. We have had a quote of £264.84 and agreed to pay a 1/3 share.

8.5 19.04/11.3 Cherry Tree on the Square: The Council will monitor the sticking out branch, to see if it is causing a nuisance.

**9. Planning applications:**

9.1. PL/0121/18 Mineral site: Proposed Skillington Quarry: land to East and West of Crabtree Road, Colsterworth. No objections made.

Signed: ..... Chairman

Date .....

- 9.2. PL/0076/18 Mineral site: Proposed Skillington Quarry, Land to the East and West of Skillington Road, Colsterworth. No objections made.
- 9.3. S19/0364 Mr E Tomlin and Mrs A Kirton, Land adjacent to 1 Stonepit Lane: Outline planning permission for the erection of a dwelling. Pending consideration by SKDC.
- 9.4. S19/0606 Mr W Mowat and Mrs C Cox, 3 Sproxtton Road: Single storey extension to the rear of the property. This was discussed and no objections were made.
- 9.5. Any late Planning Applications submitted: None.

#### 10. Cemetery:

- 10.1. Headstones: Two of the laid down headstones are setting themselves in well. The other needs re-setting and an ants nest destroying, which is underneath it. Cllr Wrigley has agreed to do this.
- 10.2. A request was made to relinquish a double plot and obtain reimbursement. It was decided a reimbursement should be made, with a £25 administration charge.
- 10.3. Any maintenance or other matters arising: a small amount of weedkilling is required, which Cllr Disney offered to do.

#### 11. Payments and Accounts:

- 11.1. Bank Balances at 25<sup>th</sup> April 2019:

11.1.1. Yorkshire Bank a/c: £5683.40 after invoices paid.

11.1.2. Melton Mowbray Business 100 Day Notice a/c: £10,733.35.

- 11.2. Income received in April:

<i>Date of Receipt</i>	<i>Name</i>	<i>Details</i>	<i>Notes</i>	<i>Total Amount £</i>
09.04.19	SKDC	Precept 2019/20	As per budget	4800.00
10.04.19	Mrs V Barrett	Fee for the interment of J M Barrett (ashes)	Invoice 200644	135.00

- 11.3. Invoices due for payment in April.

<i>Date of Payment</i>	<i>Name</i>	<i>Details</i>	<i>Date &amp; Minute No. of Approval</i>	<i>Net Amount £</i>	<i>VAT £</i>	<i>Total Amount £</i>
30.04.19	Colsterworth & District Parish Council	Community Cleaner: April 2019 (including emptying of 4 dog bins @ £2.50/bin/2 x month)	6.10.14 Page 2091 Item 8.6	131.11		131.11
30.04.19	Mr M and Mrs A Sheehan	Refund for relinquishment of burial plots	1.4.19 Page 2203 Item 6.2	165.00		165.00
30.04.19	Mr J Stoneman	1/3 cost of paddock fence	7.1.19 Page 2198 Item 11.1	88.28		88.28
30.04.19	BDG Mowing Contractors	Mowing 25.3/8.4/24.4 Village £210 LCC 9.5 @£80	5.12.16 Page 2143 Item 4.4	290.00		290.00
30.04.19	Community Heartbeat Trust	Defibrillator Training Day	3.12.18 Page 2196 Item 9.2	175.00		175.00
31.03.19	Community Lincs	Insurance 1.6.19 to 31.5 20 3 <sup>rd</sup> year of long-term undertaking	3.5.17 Page 2153 Item 8	257.24		257.24

#### 12 Clerk's Report:

- 12.1 17.11/9.1 Grassed area at access to Chapel: Still outstanding. The Councillors are considering taking action themselves.

#### 13 Matters to be discussed at this meeting:

- 13.1 LALC notification: It was reported that there are extra monies for road and pot-hole repairs.
- 13.2 Best Kept Village Competition – it was agreed to review this next year. A litter-pick is being considered.

Signed: ..... Chairman

Date .....

- 14 District and County Councillor's Reports.** Cllr Adams thanked the Councillors for their support over the last few years and sent regards from Michael Claxton - a previous Chairman.
- 15 Any matters arising at the discretion of the Chairman.**
- 15.1 The newly appointed Chairman gave formal thanks to his predecessor, Graham Page, for his extensive efforts and hard work over his time as a Parish Councillor and Chairman.
- 15.2 PCSO Stuart Bowden informed the Council he is now back on full duty. The quad bikes on the Viking Way were mentioned and also lead thefts from 13 churches in the locality. He reminded us about the 101 number which is to be used for any suspicious activity. Fly-tipping on this byway was also discussed.
- 15.3 Cllr Burrows mentioned the white lines on the road from Colsterworth Road on the left turn to The Square, around The Cross Swords Pub. These white lines seem to encourage cars to take the corner in a way which might risk causing danger to people outside the pub entrance. Some suggestions were made as to how to tackle this problem.
- 16 The meeting closed at 9.15 pm.**

**The next meeting of the Parish Council will take place at 7.30pm on Monday 3<sup>rd</sup> June 2019 at Skillington Village Hall.**