

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Richard Wrigley Vice-Chairman: Rory Grindey

Councillors: Andy Bunce, Steph Burrows, Neville Clark, Francis Disney and Stuart Millington.

Parish Clerk: Pamela Harrison (Mrs), 9 Telford Way, Colsterworth, Grantham, Lincs. NG33 5GH

Telephone: 07707 104187 email: clerk.spc@gmail.com

Minutes of the Annual General Meeting of the Parish Council held by Zoom on Wednesday 5th May 2021 at 7.30pm.

Present: Cllr R. Wrigley (Chairman), Cllrs F. Disney and R. Grindey,

In attendance: Cllrs D. Bellamy (SKDC) and B. Adams (LCC & SKDC) Mrs P. Harrison (Clerk).

This zoom meeting will be recorded. Recordings will be kept for six months.

1. **Apologies for absence:** Cllrs S. Burrows, S. Millington and N. Clark.

Not present: Cllr A. Bunce, PCSO. S. Bowden.

2. **Election of:**

2.1	Chairman
2.2	Vice-chairman

The election of these posts was postponed until the June meeting, due to Councillor absence.

3. **Notes of the Meeting of the Parish Council on 7th April 2021:** Agreed and signed into minutes.

4. **Councillors' Declarations of Interest:** None declared.

5. **Review of:**

- 5.1 Standing Orders
- 5.2 Financial Regulations
- 5.3 Appointment of Internal Auditor
- 5.4 Terms of reference and appointment of Councillors to the Planning Committee
- 5.5 Register of Fixed Assets
- 5.6 Risk Management
- 5.7 GDPR
- 5.8 Code of Conduct
- 5.9 Accounts held with Yorkshire Bank and MMBS and the signatories to these accounts
- 5.10 Subscriptions to other bodies

The above policies and documents were all discussed, reviewed and signed by the Chairman.

6. **Determining the dates of ordinary meetings of the full Council.** The schedule was circulated and agreed. It will be displayed on the Notice Board and Skillington Life website. Meetings will recommence physically in July.

7. **Insurance for the year to 31st May 2022:** We have a long-term (3 year) agreement for this insurance which runs until 2023.

8. **Matters arising from the minutes:**

- 8.1 09.20/11.5 Swing on The Square: Following the tree surgeon's advice that the swing chain was cutting into the branch, it was agreed to replace the swing. The Clerk confirmed that our insurers have been contacted and will only cover a swing, if it is newly purchased, correctly installed and subject to annual maintenance checks. The PC agreed to purchase a new swing. The Chair will contact Simon Nadin for advice on removing the chain. Cllr Grindey will contact Pat Duggan, who put the original swing up, to explain the situation.
- 8.2 04.21/8.1 Keep Britain Tidy campaign: Information has been sent round and a date is to be agreed for litter picking. Sunday 30th May was suggested.
- 8.3 04.21/11.2 Wall on Colsterworth Road: *Easton Estate is aware of its liability and has instructed work to commence.*

9. **Planning applications:**

- 9.1 S21/0461 Mr J Houghton, Jacksons Barn, Back Lane: Proposed garage conversion. *Pending consideration.*
- 9.2 PL/0041/21 Stainby Quarry, Crabtree Road, Stainby: To operate an inert waste recycling facility to recover and recycle hardcore, stone, tarmac and concrete from construction, demolition and excavation waste utilising a mobile crushing and screening plant. *This is not in Skillington, but the PC was*

Signed: Chairman

Date

being informed as an adjacent Parish Council.

9.3 Any late Planning Applications submitted: None.

10. Cemetery:

- 10.1 Proposed cemetery extension: Awaiting a response from Mr. W. Murdoch's Solicitor.
- 10.2 Any maintenance or other matters arising: *The shed door still needs painting, as do the gates. Quotations have been received. The lowest quote for painting the gates and shed door was from David Raes. He has been appointed to do the work. The Chair had circulated details of a small notice board to house the Terms and Conditions and the charges sheets. It was agreed to purchase this.*
- 10.3 It was suggested that a working party looks at the Pill Box near the cemetery.

11. Payments and Accounts:

- 11.1 Bank Balances at 25th April 2021:
Yorkshire Bank a/c: £3837.57 after invoices paid.
Melton Mowbray Business 100 Day Notice a/c: balance is £14962.26, including interest of £95.15.
- 11.2 Income received in April:

Date of Receipt	Name	Details	Notes	Total Amount £
07.04.21	SKDC	Annual Precept for the year 2021/2022	As per budget	4945.00
19.04.21	Shepherd Memorials	Memorial fee for JMH Barker	Invoice 200658	170.00

11.3 Invoices due for payment in April.

Date of Payment	Name	Details	Date & Minute No. of Approval	Net Amount £	VAT £	Total Amount £
30.04.21	Colsterworth & District Parish Council	Community Cleaner: April 2021 including emptying of 4 dog bins @ £2.50/bin/2 x month	6.10.14 Page 2091 Item 8.6	138.81		138.81
30.04.21	Paul Bavin – Tree Care Specialists	Tree surgery to road-side trees on the greens. Felling diseased Horse Chestnut tree.	1.3.21 Page 2248 Item 4.2	1700.00	340.00	2040.00

12. **Clerk's Report:** Internal Audit for accounts to 31st March 2021. The accounts will be audited after this meeting.

13. Matters to be discussed at this meeting:

13.1 The Parish Council agreed to purchase a further dog bin (with fully closable lid) for Colsterworth Road.

14. **District and County Councillor's Reports.** Cllr Bellamy informed the PC that meetings were now back to their previous schedule and was quiet. Cllr Adams stated no meetings were being held prior to the LCC elections.

15. Any matters arising at the discretion of the Chairman.

Cllr Grindey has offered to donate an oak sapling to replace the felled Horse Chestnut. Cllr Disney commented that the openness of The Square was much improved. subsequent to recent tree work. It was agreed not to plant further trees. The Chair noted the presence of the Walnut sapling donated by Cllr Clark.

The meeting was closed at 8.50 pm.

The next meeting is scheduled to be on Monday 7th June 2021. Consistent with Government (Covid-19) advice and that of NALC, this will be held via zoom at 7.30 pm.

Signed: Chairman

Date